

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	Participants in community activities	<p>Capacity – Capacity of each space has been calculated to ensure social distancing is possible</p> <p>The main stage may be used to accommodate seating in a social distanced arrangement and can safely have four groups of 6.</p> <p>Foyer Capacity – The foyer can be used with four large tables able to accommodate 4 people on each table. Clear screens must be placed between each table to enhance social distancing.</p> <p>In both the stage and foyer – a maximum of two households can use any one table. Ideally each table will seat one household, but to allow for social interaction a second household may share a table. Under no circumstances should more than two households be within 1m of each other.</p> <p>Queueing – Queuing should be avoided and participants allowed into the building upon arrival. It may be necessary to ask some people to wait outside to ensure that crowding does not occur while people take their seats.</p> <p>Queues for toilets will need to be tightly controlled and social distancing enforced.</p> <p>Masks – Participants will be asked to wear a mask at all times except</p> <ul style="list-style-type: none"> - those who are exempt -When drinking or eating. 	As these events often attract our most vulnerable users, extra vigilance should be kept to ensure social distancing is maintained	DR	1/7/20	Yes

Seagull Covid 19 – Risk Assessment Part 4 – Community Projects

		<p>Any props or items used in community projects must be wiped or sprayed with anti-viral substances both prior and after use. Items which cannot easily be wiped should not be used.</p> <p>Items such as colouring books, cards, percussion instruments etc, may be wiped and used on a single table by a single household. These items should not be shared with other tables / households.</p> <p>Playing cards, dominoes and colouring pens may be shared by two households on one table – but not shared further. All items should be thoroughly cleaned after use.</p> <p>Anti-viral wipes and sanitiser will be provided at the entrance to community events and again on tables – all participants will be encouraged to use sanitiser on entry and exit at a minimum. Consideration should be given to further sanitiser use during longer events.</p> <p>Refreshments – Where an activity includes the provision of refreshments these should be served at the table to avoid crowding around the facilities. Those making refreshments should use appropriate PPE and ensure that all resources are clean prior to serving. Clean cups and plates should be used for each serving and all items thoroughly cleaned after each use.</p>				
	<p>Staff / Volunteers</p>	<p>Staff and volunteers should be reminded of their responsibility for social distancing and provided with suitable PPE.</p> <p>All considerations set out in part 1 of this risk assessment should also be considered.</p>				