

Production Risk Assessment

Production Name		Date of Assessment	
Assessment completed by		Date of Production	

Area of Risk : On Stage / Production					
Risk Rating	Hazard	People at Risk	Mitigation in Place	Further Mitigation required	Person responsible for additional mitigation (if required)
High <input type="checkbox"/>	Production includes use of naked flames or chemicals. Production includes extensive use of special effects Production includes extensive use of edged weapons or firearms	Audience, Cast and Crew	Fire equipment on standby Appropriately trained backstage crew Appropriately trained cast Use of approved suppliers for effects, chemicals or weapons Appropriate staging to include distance from audience members and/ or shielding of audience	None Other	
Medium <input type="checkbox"/>	Production includes onstage equipment such as Amps, onstage lighting or smoke machines Production includes sparse use of stage weapons Production includes sparse use of special effects	Audience, Cast and Crew	Fire equipment on standby Appropriately trained backstage crew Appropriately trained cast Use of approved suppliers for effects, chemicals or weapons Appropriate staging to include distance from audience members and/ or shielding of audience All electrical equipment and wiring checked before each performance for faults	None Other	
Low <input type="checkbox"/>	Production contains no special effects, weapons, flames or electrical equipment No evident risks identified	Audience Cast and Crew	None required	None	

Production Risk Assessment

Area of Risk : Backstage					
Risk Rating	Hazard	People at Risk	Mitigation in Place	Further Mitigation required	Person responsible for additional mitigation (if required)
High <input type="checkbox"/>	Production includes use of chemicals. Special effects, weapons or naked flames	Cast and Crew	Fire equipment on standby Appropriately trained backstage crew Appropriately trained cast Use of approved suppliers for effects, chemicals or weapons Chemicals, weapons, or special effects securely and appropriately stored backstage with access limited to essential handlers only	None	
				Other	
Medium <input type="checkbox"/>	Production requires heavy lifting or use of onstage stairs / climbing Production has large cast with risk of overcrowding backstage	Cast and Crew	Heavy lifting done by appropriately briefed crew only and safe lifting techniques advised Access to onstage stairs or ladders appropriately lit at all times Cast and crew given time to practice climbing / lifting appropriate items Cast and Crew briefed to avoid overcrowding and consideration given to use of upstairs space for additional facilities	None	
				Other	
Low <input type="checkbox"/>	Production contains no use of chemicals, special effects, weapons or naked flames Production does not include stairs/onstage climbing Backstage area not over crowded	Cast and Crew	None required	None	

Production Risk Assessment

Area of Risk : Technical Crew					
Risk Rating	Hazard	People at Risk	Mitigation in Place	Further Mitigation required	Person responsible for additional mitigation (if required)
High <input type="checkbox"/>	Production providing own technical crew and or equipment and operating at height	Crew	Production crew briefed and overseen by Theatre Technical manager throughout production Ladders and scaffolding used with a minimum of two crew present at all times	None Other	
Medium <input type="checkbox"/>	Production using own technical crew but not operating at height Production using Theatre crew	Crew	Production crew briefed by Theatre Technical manager on Health and Safety Theatre technical crew Health and Safety trained and operating in accordance with best practice Ladders and scaffolding used with a minimum of two crew present at all times	None Other	
Low <input type="checkbox"/>	Production uses only Theatre Technical crew and does not require any rigging or lights or scenery	Crew	None required	None	

Production Risk Assessment

Area of Risk : Audience					
Risk Rating	Hazard	People at Risk	Mitigation in Place	Further Mitigation required	Person responsible for additional mitigation (if required)
High <input type="checkbox"/>	Audience are mobile around the theatre and participate onstage Technical equipment is placed in the audience area or front of house	Audience	Audience routes around theatre agreed in advance and assessed for trip hazards Audience participation is planned and does not involve chemicals, weapons or naked flames Technical equipment amongst audience is checked before each performance for faults and is appropriately secured.	None	
				Other	
Medium <input type="checkbox"/>	Production includes use of smoke or dry ice Production includes use of lasers or lights shining into audience Production include excessive noise or loud effects Production includes use of strobe lighting	Audience	Appropriate warning notices displayed to warn audience members who may have a sensitivity to these elements	None	
				Other	
Low <input type="checkbox"/>	Audience are sedantry and production contains no areas of risk	Audience	None required	None	

Production Risk Assessment

Area of Risk : Front of House					
Risk Rating	Hazard	People at Risk	Mitigation in Place	Further Mitigation required	Person responsible for additional mitigation (if required)
High <input type="checkbox"/>	Production includes performance elements in front of house areas Production takes place in front of house areas including use of technical equipment front of house	Audience and crew	Audience participation is planned and does not involve chemicals, weapons or naked flames Technical equipment amongst audience is checked before each performance for faults and is appropriately secured.	None Other	
Medium <input type="checkbox"/>	Production is likely to be sold out and foyer area may be over crowded	Audience and crew	House Manager to open doors to theatre early to alleviate any over crowding	None Other	
Low <input type="checkbox"/>	Audience have access to alcohol and glasses Audience have access to peanuts	Audience and crew	Volunteers and staff aware of legal age for purchasing alcohol and other licensing requirements Glasses and bottles not permitted into main theatre space Items containing peanuts clearly labeled	None	